

Calgary Executives Association Bylaws

1. Name of the Association

The name of the Association will be the "Calgary Executives Association".

2. Headquarters

The office, principal place of business and permanent headquarters of the Association shall be located in the City of Calgary, Alberta.

3. Objects of the Association

The objects of the Association shall be to institute and maintain a method of exchanging and interchanging business information among its Members; to create an agency to bring its members in touch with business opportunities; to create and encourage cooperation, business efficiency and service of its Members; to encourage local, national and foreign trade expansion of its Members; to promote better acquaintances and closer association among its Members; and to sell, manage, lease, mortgage, dispose of, or otherwise deal with the property of the Association.

4. Definitions

In these By-Laws, the following words shall have the meanings shown:

- a) Classification - a trade, business or profession, designated by the Board of Directors of this Association to be a classification in the Association.
- b) Holder of Classification - a proprietorship, firm, profession, corporation or individual admitted into the Association in accordance with these By-Laws to exclusively represent a Classification, and which has been in business for at least one year and for which the business activity contributed by the activities defined by the Classification comprise not less than 75% of the total business activity.
- c) Member - the person who is admitted as a Member in accordance with these By-Laws, and who is:
 - i) an owner, part-owner or senior representative of a corporation, firm or Association which is the Holder of a Classification ("Senior representative" shall be determined in the discretion of the Board of Directors);
 - or
 - ii) a self-employed Member of a profession which is the Holder of a Classification.

MEMBERSHIP

5. Eligibility for Membership

Any prospective Member representing any corporation, firm Association or profession whose main activity or profession is not in competition with the main activity or profession of another Member shall not be denied membership in the Association by reason only of any conflict between the main activity of such applicant and an incidental activity of another Member.

6. Procedure of Application for Membership

An applicant to become a Holder of a Classification in the Association shall sign an application form, only however, after:

- a) the applicant has been properly proposed by a Member to the Executive Director or President, who will ascertain that no classification conflict exists and report thereon to the Membership Director;

- b) the applicant and proposed Member has received preliminary approval from the Membership committee;
- c) the Board of Directors has been advised of the application, and notice of the application has been published in two newsletters, or discussed in two meetings, with no dissent received from any member;
- d) the applicant has been informed, in person, by the Executive Director, President or Membership Director of the benefits and obligations of membership;
- e) the applicant and the Proposed Member has attended one (1) regular meeting of the Association as a guest;
- f) the applicant and the Proposed Member has received final approval from the Board of Directors.

Any dissent by a Member to the granting of Membership to the applicant shall be in writing, and submitted to the Board of Directors who shall decide upon the validity of the reason for the dissent and its impact on the admission of the applicant to membership.

7. Alternate Representative

A Holder of a Classification may designate an Alternate Representative from the Holder's corporation, firm, Association, or profession to be the Alternate Representative. The name of the Alternate shall be included in the membership application. Any change in the naming of the Alternate Representative shall be submitted in writing to the Board of Directors.

8. Honorary Membership

The Members may, at any General Meeting, award Honorary Membership to a former Member for a period of not less than five (5) years, provided that such former Member is retired from full-time active business. An Honorary Member shall have the right to attend all General Meetings of the Members, but will not have the right to vote, nor shall be eligible to be a Director, or to hold Office. His Honorary Membership will be automatically revoked if he resumes full-time active business. It may be revoked at any time by a resolution passed by a majority of at least two-thirds (2/3) of the Members present at any General Meeting, provided that notice of intention to propose the resolution is given to all the Members at least two (2) days before the Meeting. In every other respect, he shall have the same rights as a regular Member, and shall comply with and be bound by the Rules, Regulations and By-Laws of the Association.

9. Non-Traditional Membership

The Members may, at any General Meeting, award a Non-Traditional Membership to any corporation, firm Association or profession whose main activity or profession is not in competition with the main activity or profession of another Member, and who, the membership agrees, is unlikely to join the Association as a regular Member and Holder of Classification. A Non-Traditional Member shall have the right to attend all General Meetings of the Members, but will not have the right to vote, nor shall be eligible to be a Director, or to hold Office.

There shall be a maximum of five (5) Non-Traditional Members allowed in the Association. Non-Traditional Membership is awarded and renewable annually. Regular dues must be paid unless an "In Kind" (annual open house, host a breakfast each year etc...) or "Sponsor In-Kind" (sponsored by one or more Members) is agreed upon. The Initiation Fee for Non-Traditional Members may be waived at the discretion of the Board. There will be no attendance, participation and/or efficiency requirements for Non-Traditional Members.

A Non-Traditional Membership will be automatically revoked if the Non-Traditional Member competes with any regular Member of the Association. It may be revoked at any time by a resolution passed by a majority of at least two-thirds (2/3) of the Members present at any General Meeting, provided that notice of intention to propose the resolution is given to all the Members at least two (2) days before the Meeting. In every other respect, he shall have the same rights as a regular Member, and shall comply with and be bound by the Rules, Regulations and By-Laws of the Association.

10. Observance by Members of By-Laws

The acceptance by the Association of a Holder of a Classification shall make it obligatory upon the Member to fulfill and perform all requirements herein contained, and to conform to all rules and regulations whether expressed in the By-Law or otherwise, which have been, or may be from time to time adopted by the Association or its Board of Directors.

11. Rights of Membership and Holders of a Classification

- a) No Member or a Holder of a Classification in the Association shall hold more than one (1) classification
- b) A holder of a Classification may change its classification in the Association provided the classification is open, and provided that the Member complies with Section 6 of these By-Laws.
- c) Every Member who has not withdrawn from membership, nor been suspended nor expelled as herein provided shall have the right to vote at all Meetings of the Association. Such vote must be in person, or by the Alternate.
- d) Any Member of the Association shall be entitled to be informed of any action which the Board of Directors may have taken at any regular or special meeting of the Board of Directors, and the minutes of such meetings shall be open for inspection by any Member upon application to the Executive Director or President.

12. Obligations of Members and Holders of a Classification

- a) Members shall attend each and every meeting of the Association.
- b) Members and Holders of a Classification shall maintain a minimum operating efficiency (leads and or tips) as may be established by the Board of Directors by regulation of the Association from time to time.
- c) Members shall report to the other Members without undue delay all business information that may assist them to acquire additional business.
- d) Members at all suitable times shall mention and recommend to friends and business associates the merits of the various members of the Association.
- e) Members shall act promptly on all business leads received following them up diligently and making every reasonable attempt to effect consummated business.
- f) Members shall handle all referred business in such manner as to reflect credit upon the referring Member and the Association.
- g) Other things being equal Members shall be encouraged to give fellow Members the preference in business transactions. The determination as to whether or not other things are equal shall be decided solely by the purchaser.
- h) Members shall familiarize themselves with the various businesses represented by their fellow members so that they may make as many recommendations of business to their fellow Members as circumstances permit.
- i) Members shall strive at all times to furnish quality merchandise and service commensurate in value to the purchase price.

13. Delinquency and Expulsion

- a) The right to hold a Classification shall be forfeited upon the decision of the Board of Directors to express its discretion to assess and determine the following:
- i) The Classification ceases to constitute at least seventy-five per cent (75%) of the overall business of the Holder of the Classification;
 - ii) The management or control of the Holder of the Classification changes hands;
 - iii) blank
 - iv) The Holder of the Classification drops beneath an operating efficiency as set out in Article 11 (b);
 - v) A craft talk is not given for the Holder of a Classification for a period of two (2) years; or a new Member does not give a craft talk within one (1) year of his admission to Membership;
 - vi) The Holder of a Classification is in default of the payment of dues, meal fees or other charges assessed by the Association or its Board of Directors for a period of more than three (3) months.
 - vii) The Holder of a Classification, Member or Alternate Member, in the opinion of the Board of Directors, has committed an infraction of any of the obligations of the Members and Holders of a Classification, as specified in Article 11 of these By-Laws, or to have acted and/or conducted themselves in a manner inimical to the interest or objectives of the Association, or to have acted and/or conducted themselves in a manner inconsistent with the principals of the trade under which the Holder of a Classification is classified, or inconsistent with the code of ethics of the profession under which the Holder is classified.
 - viii) If a Member and/or his Alternate is absent from three (3) consecutive meetings, or a total of four (4) meetings per quarter, without an excuse approved by the Board of Directors, or an approved leave of absence, the Holder of the Classification may be suspended on notice from the Executive Director or President, and will be advised that it will have thirty (30) days within which to seek reinstatement by presenting to the Board of Directors, through the Chairperson of the Membership Committee or the Executive Director or the President, ample and satisfactory justification for the absence.
 - ix) The Holder of Classification makes an assignment for the benefit of creditors or, if a receiver, receiver/manager or liquidator is appointed to control the conduct of the business of the Holder of Classification, or if the Holder of Classification becomes bankrupt or insolvent or takes the benefit of a statute now or hereafter in force for bankrupt or insolvent debtors, or if an order is made for the winding-up of the Holder of Classification or the Holder of Classification makes a proposal pursuant to the *Bankruptcy Act* and/or the *Companies Creditors Arrangements Act*.”
- b) The right to remain a Member shall be forfeited if the Member or Associate Member ceases to come within the definition of a Member and, when a Member ceases to be a Member, the Alternate of the Holder of the Classification may apply as a Member.
- c) Unless waived by all of the Members of the Board of Directors, at least seven (7) days notice shall be given to each Member of the Board of Directors of a meeting at which the expulsion of any Holder of a Classification or Member is to be considered.
- d) Where the membership of a Holder of Classification is either forfeited or suspended, such Holder of Classification may apply to the Board of Directors for a hearing for the purposes of presenting

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any information to the Board of Directors in relation to such forfeiture or suspension. Such hearing shall be conducted within 21 days of receipt by the Board of Directors of such request for a hearing and the hearing shall be conducted in accordance with the Operating Policies and Procedures of the Association, as amended from time to time by the Board.

14. Leaves of Absence

The Board of Directors may grant a Leave of Absence for a definite period to a Holder of a Classification, a Member in the event of absence from the City or illness or, upon written application, for any other reason which the Board of Directors may approve.

15. Resignation from Membership

Notification of the intended resignation of a Holder of a Classification, or of a Member, from the Association shall be made to the Board of Directors, but such resignation shall not relieve the Holder or the Member from liability for any unpaid account outstanding at the time such resignation is filed with the Board of Directors.

16. Rights and Limitations of Alternate Representatives

Alternate Representatives shall have the right to attend all general meetings of the Members, and will be permitted to vote for the regular member to whom he is an Alternate when such member is unavoidably absent. An Alternate shall not be eligible to be a Director or to hold office. In all other aspects, an Alternate Member shall have the same right as a regular Member, and shall comply with, and be bound by, the Rules, Regulations and By-Laws of the Association.

MEETINGS

17. General Meetings

All meetings of the Members of the Association shall be General Meetings.

18. Weekly Meetings

General Meetings shall be held weekly at a place designated by the Members unless at a General Meeting prior to the designated day, it is decided and announced to the Members present that the next meeting or meetings may be held at another designated place or eliminated due to holidays or extenuating circumstances.

19. Annual Meeting

The Annual Meeting shall be held within 90 days of fiscal year-end. The Annual Meeting shall include the presentation of reports, the approval of the financial statements and the election of directors and may also include other items of business as the Board of Directors may determine in accordance with these by-laws.

20. Special Meetings

Special General Meetings of the members may be called by the President, the Vice President in the absence of the President, or the Board of Directors by mailing or delivering to every Member at least forty-eight (48) hours prior thereto a notice including therein the purpose of such meeting, and no business shall be transacted at such meeting except that relevant to the purpose of such meeting as set forth in the notice.

21. Quorum

Not less than one-third (1/3) of the Membership of the Association shall constitute a quorum at any General Meeting or Special Meeting.

22. Board of Directors

The affairs of the Association shall be governed by a Board of Directors which shall supervise, control and direct all activities of the Association, its committees and publications, the disbursement of its funds, and the determination of its policies. The Board shall actively pursue the objectives of the Association and may adopt such rules and regulations for the conduct of its business as may be deemed advisable. The Board may delegate to any committee or officer any or all powers, duties and authority of the Board which may be lawfully granted.

23. Election of Directors

The Directors shall be elected from the Members of the Association at the Annual General Meeting of the Association. There shall be a minimum of 6 Directors at any time and if the number of Directors falls below this number the Board of Directors shall promptly appoint sufficient members to bring the number to 6 or more.

- a) Directors shall be elected for a term of two (2) years. The term of office shall commence immediately following the Association's Annual Meeting at which they are elected and shall conclude upon the election of their successors.
- b) Blank
- c) Each Director shall serve an initial term of two (2) years after which she/he may seek re-election for one (1) additional term of two (2) years in accordance with provisions as outlined in Article 25. Each Director shall be limited to two (2) consecutive terms of two (2) years after which she/he must step down for a minimum period of one (1) year before seeking re-election.

24. Board Vacancies

Should a vacancy occur on the Board by virtue of the death, resignation, removal or ineligibility of a director, the Board of Directors may appoint a Member to fill the vacated position pursuant to Article 22. A director so appointed shall be eligible for re-election to the Board of Directors in accordance with Article 23.

25. Nominating Committee

- a) There shall be a Nominating Committee for the election of Directors, consisting of a Past President, one recent Past Director and a Member. The Nominating Committee shall nominate willing candidates from the Members for election as Directors.
- b) The Nominating Committee shall announce the proposed candidates two (2) meetings prior to the Annual General Meeting, and the candidates names shall be published in the next following newsletter.

26. Meetings of the Directors

The Board of Directors shall hold at least five (5) meetings in each year, at times to be designated by the President, with least forty-eight (48) hours notice.

27. Special Meetings of the Directors

- a) The President shall call a Special Meeting of the Board of Directors upon the written request of any three (3) Members of the Board.
- b) Subject to a waiver of notice by all Members of the Board of Directors, a Special Meeting shall be called upon at least forty-eight (48) hours notice given to all of the Members of the Board of Directors either in writing or by personal contact.

28. Quorum

Four (4) members of the Board of Directors shall constitute a quorum at any of its meetings.

29. Matters Requiring Attention of Directors in the Intervals Between Meetings

In the intervals between the meetings of the Board of Directors, the Executive Director or President shall submit in writing to each of the Directors any matter which may require the attention of the Board of Directors prior to its next meeting and it shall be the duty of each of the Directors to thereupon signify to the Executive Director or President his approval or disapproval of the matter so submitted with forty-eight (48) hours of the date of the mailing of the notice. If the Executive Director or President shall receive notice of disapproval from any two (2) Members of the Board of Directors he shall call a Special Meeting of the Board of Directors before taking any action on the matter. At each regular meeting of the Board of Directors, the Executive Director or President shall render a full report of all action taken by his office since the last

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preceding meeting, including a detailed report of all matters submitted to the Directors as provided above, and the action thereon taken.

30. Voting Rights and Procedures

Only directors in attendance at any meeting of the Board may vote, except for the President who may not vote, unless otherwise specifically provided for in the case of an equality of votes, the President may cast the deciding vote.

31. Remuneration

No director or officer shall receive any remuneration for duties performed on behalf of the Association with the exception of the Executive Director whose remuneration shall be established by the officers. Directors or officers may be reimbursed for reasonable expenses incurred while performing such duties.

32. Indemnification

All directors and officers of the Association and their heirs, executors and administrators, and their estates and effects respectively, shall at all times be indemnified and saved harmless out of the funds of the Association from and against:

- a) all costs, charges and expenses whatsoever which directors or officers sustain or incur in or about any action, suit or proceeding which is brought, commenced or prosecuted against them, for or in respect of any act, deed, matter or thing howsoever made, done or permitted by them in or about the execution of the duties of their office;
- b) all other costs, charges and expense that they may sustain or incur in or about or in relation to the affairs thereof, except such costs, charges or expenses as are occasioned by their own willful neglect or default.

33. Officers of the Association

The Officers of the Association shall be a President, Vice President, a Treasurer, an Executive Director, a Membership Director and a Secretary.

34. Election of Officers

The Offices of President, Vice President, Treasurer, Secretary and Membership Director shall be elected from within the Board of Directors at the first Board Meeting immediately following the Annual General Meeting at which the Directors were elected.

35. Duties of the President and Vice President

The President shall preside at all meetings of the Members and of the Board of Directors, and he shall have a casting vote. The President shall appoint and may remove all committees unless herein set forth to the contrary. He shall be ex officio a Member of all committees. He shall have the power to change the date of any regular meeting, and he may call special meetings of the Members by giving due notice thereof to the entire Membership. At the Annual Meeting at the end of his term of office he will make an Annual Report to the Members showing the condition of the affairs of the Association. The Vice President shall have such powers and duties as may be assigned to him by resolution of the Board of Directors, and in case of absence or disability of the President, he shall exercise and perform the duties of the President.

36. Duties of the Treasurer

The Treasurer shall ensure that full and accurate books of accounts are kept in compliance with standard accounting procedures in which shall be recorded all receipts and disbursements of the Association, shall control the deposit of money, the safe-keeping of securities and the disbursement of funds of the Association. He shall render to the Board of Directors as and when required of him an account of all the transactions and the financial position of the Association and shall perform such other duties as the Board of Directors or the President may from time to time prescribe.

37. Duties of the Secretary

The Secretary's specific functions shall be to oversee the accurate recording of all Directors' Meetings. The Secretary shall also assist the Executive Director regarding the records created out of each General Meeting and each Directors' meeting when requested to do so by the Executive Director.

38. The Executive Director

The Executive Director, if required, shall be appointed by the Board of Directors and shall hold office at the pleasure of the Board. The Executive Director shall be directly responsible to the President. The Executive Director shall receive such salary as the Board of Directors determine. An annual performance review will be conducted by the Board or a Committee thereof, and a summary of each of these evaluations shall be given to the Executive Director and copies entered in the Association's records. At the expiration of the contract term, the Executive Director shall turn *over to the Association* all of the books, records and equipment belonging to the Association.

39. Duties of the Executive Director

If required, under the general direction of the President and the Chairperson, the Executive Director of the Association shall generally co-ordinate and support the activities of the various Standing Committees and shall ensure that all routine administrative, bookkeeping and record-keeping matters are adequately attended to. Specifically, the Executive Director's functions are:

- a) To assist the President, as required and requested, in managing the affairs of the Association.
- b) To actively promote the Association to potential new Members as directed by the Membership Committee.
- c) To assist the Chairmen of Standing Committees in furthering their plans and projects and to ensure their activities are effectively coordinated.
- d) To provide historical data to the Board and its committees in order that necessary continuity of the Association's direction and operation is maintained.
- e) To assist in orienting new Members to the major purposes, principles and procedures of the Association.
- f) To ensure that adequate arrangements are made for the weekly meeting and its program.
- g) To maintain such liaison as required with other executive associations and outside organizations.
- h) To ensure the President and/or the appropriate Standing Committee Chairmen are kept regularly informed about matters or conditions which the Association's cumulative records indicate require attention, e.g. Member attendance and membership level, lead volume and calibre, annual social/recreational events, etc.
- i) To ensure that the weekly lead sheet and the Newsletter are composed and distributed to the Members.
- j) To attend to routine Association correspondence and such other administrative matters as may be requested of him by the Board.

40. Duties of the Membership Director

The Membership Director shall generally promote the growth of the Calgary Executive Association (CEA) and market the services and products provided or supplied by the CEA members internally and externally. Specifically, the Marketing Director's functions are:

- a) To promote the Objects of the Association by the creation and implementation of additional procedure's, committees or projects as he deems necessary;

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- b) To act as chairman of the Membership Committee;
- c) To organize "Get Acquainted Meetings (GAMS) between smaller groups of members in the offices of each member;
- d) To involve the CEA and its members in the volunteering or provision of members' services to the Community;
- e) To maintain and update the membership roster quarterly and to keep current and to provide membership kits to new members;
- f) To provide liaison and marketing between all North American Executive Associations.

41. Removal of a Director or Officer

The office of a Director or other officer of the Association shall be terminated and vacated:

- a) if a Director or other officer shall resign his office by delivering a written resignation to an officer of the Board of Directors;
- b) if he or she is found to be of unsound mind or a mentally incompetent person pursuant to any Act in force in Alberta or by a court having jurisdiction in Alberta;
- c) if he or she or the Holder of Classification for whom he or she is the representative, becomes bankrupt or suspends payment or takes or is subject to any actions set out in Section 12 a) ix);
- d) if at a special general meeting of the Members a resolution is passed by the Members present at the meeting that he or she be removed from office;
- e) on death;
- f) if the Director or Officer shall be suspended or cease to be a Member of the Association;

provided that if any vacancy shall occur for any reason set out in this Section 41, the vacancy shall be filled in the manner prescribed by Section 24 of these by-laws and the person filling such vacancy shall hold office for the balance of the term of his predecessor.

STANDING COMMITTEES

42. Appointment by President

At the first Board Meeting immediately following the Annual Meeting of the Association, the President-elect shall appoint the following Standing Committees to serve until the next Annual Meeting, or until their successors are appointed:

- a) Finance
- b) Membership
- c) Program
- d) Leads
- e) Attendance
- f) Long Range Planning.

43. Finance Committee

This Committee shall be composed of the Treasurer as Chairman, the Executive Director or President, and such other Members as the Board shall approve. No expenditures of Association funds shall be made by the Association, or by officer or Member without approval of the Finance Committee Chairman or, in his absence, the President.

44. Membership Committee

This Committee shall be composed of at least three (3) Members of which the Chairman shall be the Membership Director. This Committee, in regard to all matters which it may deem to be of importance to the Association, shall investigate; question all applicants for Membership, and shall act in conformity with these By-Laws. This Committee shall have power to extend to Members permission to invite guests, whether eligible to Membership or not, to any regular or special meeting of the Association.

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45. Program Committee

This Committee shall be composed of at least three (3) Members of which the Chairman shall be a Director. The Committee's responsibility shall be the setting of meeting programs and speakers, the organization of all social activities of the Association, and the organization of visitations to the business of Members.

46. Leads Committee

This Committee shall be composed of at least three (3) Members of which the Chairman shall be a Director. It shall be the duty of this Committee to devise ways and means of developing lead consciousness and lead participation among the Members and the evaluation of the same.

47. Attendance

This Committee shall be comprised of at least three (3) Members of which the Chairman shall be a Director. It shall be the duty of this Committee to keep and review the attendance of all Members of the Association and to contact Members accordingly.

48. Long Range Planning

This Committee shall be comprised of at least three (3) Members of which the Chairman shall be the Immediate Past President of the Association. It shall be the duty of this Committee to prepare and bring to the Board of Directors for consideration, a long-range plan for the Association. The long-range plan is to be reviewed and updated annually.

FINANCE

49. Admission Fee and Dues

An admission fee is to be charged to each new Member. Members shall pay annual dues and assessments. The amount of the admission fee, the annual dues, and any assessments shall be fixed by the Board of Directors from time to time.

50. Audit of Accounts

The Board of Directors shall appoint an auditor to audit the books and accounts of the Association.

51. Borrowing Power

For the purpose of carrying out its objects, the Association may borrow or raise or secure the payment of money in such manner as it thinks fit, and, in particular, by the issue of debentures, but this power shall be exercised only under the authority of the Association and in no case shall debentures be issued without the approval of at least two-thirds (2/3) of the Members of the Association at the meeting where the question is raised. Notice of intention to decide the question of the issue of debentures at a particular meeting shall be given to all Members of the Association at least twenty-one (21) days before that meeting.

52. Banking

The Board of Directors shall designate the bank or banks of the Association and shall maintain such bank accounts as may be necessary for the purposes of the Association. All cheques drawn by the Association shall bear the signatures of at least two (2) officers of the Association. All cheques to be deposited in the Association's bank accounts shall be endorsed or stamped on behalf of the Association by at least one (1) officer of the Association, or by such other person or persons as the President may designate.

53. Fiscal Year

The fiscal year of the Association shall be from October 1st to September 30th.

AMENDMENT AND SUSPENSION OF BY-LAWS

54. Amendment to By-Laws

These By-Laws may be amended at any General Meeting of the Association by resolution passed by a majority of at least three quarters (3/4) of the Members present there at, provided that notice of intention to amend is given to all the Members and a copy of the proposed amendment is filed with the Executive Director or President and Membership Chairman at least twenty-one (21) days prior to the meeting.

MISCELLANEOUS

55. Notice to Members

Whenever notice is required by these By-Laws to be given to a Member, officer, director or committee, and the notice is mailed, such notice shall be deemed to have been given from and at the time said notice shall have been deposited in the Post Office or any regular Canadian mail box enclosed in a postpaid envelope addressed to such person at his last known place of residence or business as the same shall appear upon the books of the Association, then to such address as may appear in any directory of the municipality in which such person may reside or do business.

56. Custody and Use of the Seal

The treasurer shall have custody of the seal of the Association, and shall be responsible for its proper use for Association purposes. Whenever used, such seal shall be authenticated by the signature of at least two (2) officers of the Association.

57. Minutes, Books, Records, Et Cetera

All minutes, records, books et cetera of the Association shall be kept by the President at the Office of the Association, and shall be available for inspection at any time by any Member on application to the President or Treasurer.

Amended, November 6, 1997

Amended, October 3, 1996

Amended, November 28, 2007

Amended, November 25, 2009

Amended, November 23, 2011

Amended, June 10, 2015